**Hatch/Multistate Project Submission Template**

Use this form to submit Hatch and Multistate Project Outlines for NIFA approval in NRS.

You can use this to plan out your project. This template can be used to get your thoughts together for your project submission. This template is not a substitute for filling out the Smartsheet form.

**Project Type** \*

Click here to select.

**Is this a Renewal?** \*

If this is a renewal of a Hatch Project or Multistate work previously documented in NRS, select Yes.

Click here to select.

**Critical Issue** \*

Choose ONLY ONE that most closely aligns with your research. (These are the primary reporting categories used for CAES and CFACS NIFA reporting.) [See Critical Issues here for descriptions](https://abo.caes.uga.edu/content/dam/caes-subsite/ag-business-office/reporting/Project-Initiation-Form-Help-Doc.pdf).

Click here to select.

**Project Title \***

Click or tap here to enter text.

**Project Director Name (Your Name)** \*

Name of UGA faculty member who is the project's Primary Investigator (PI) or documenting their work on a Multistate project in NRS.

Click or tap here to enter text.

**Co-PI Name**

Please list names of all UGA project co-PIs, if applicable.

Click or tap here to enter text.

**Non-Technical Summary (8,000 Character Limit)**

A successful non-technical summary clearly states the project's focus and importance, using specific data to highlight the work's significance. Discuss the project's broader impact and alignment with larger goals, avoiding technical jargon and providing context where needed. Prioritize practical outcomes and benefits for broad understanding.

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**Methodology (8,000 Character Limit)** A successful methodology statement describes the ways in which the project will be conducted, emphasizing scientific methods and any unique aspects or significant departures from usual methods. This includes research settings, equipment, and tools—particularly any specialized instruments—research objectives and tasks, experimental procedures, data collection methods, and statistical analysis techniques for each tsk, aligning outcomes with project goals.

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Research Effort Categories

Applies to this project or your work on a Multistate project specifically, not your overall appointment. **Must total 100%**.

**Basic Research** \*

Click here to enter a value. (%)

**Applied Research** \*

Click here to enter a value. (%)

**Development Research** \*

Click here to enter a value. (%)

Classifications

Your project must have at least one Knowledge Area, Subject of Investigation, and Field of Science. If you wish to break down your classifications further, the classification percentages must collectively total 100%

See this [reference guide to identify the appropriate classification](https://abo.caes.uga.edu/content/dam/caes-subsite/ag-business-office/reporting/Project-Initiation-Form-Help-Doc.pdf) areas for your project.

*NOT required for multistate project since already reported on NIMSS project.*

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| --- | --- | --- | --- |
| **Knowledge Area** | **Subject of Investigation** | **Field of Science** | **Classification %** |
| Choose an item. | Choose an item. | Choose an item. | Click here to enter. |
| Choose an item. | Choose an item. | Choose an item. | Click here to enter. |
| Choose an item. | Choose an item. | Choose an item. | Click here to enter. |
| Choose an item. | Choose an item. | Choose an item. | Click here to enter. |

Assurances

**Human Subjects \***

Are human subjects involved?

Click here to select.

**Vertebrate Animals \***

Are vertebrate animals used?

Click here to select.